

Threlkeld Quarry Road Management Ltd

DIRECTORS MEETING MINUTES

Friday 31st March, 7.30 pm at 6 Glenderamackin Terrace, Threlkeld

In attendance: Ian Hartland (IH), Lucy Harrison (Chair, minutes, LH), Richard Siddall (RS), Roger Wildsmith (RW), Wendy Thurrell (WT) and Denis Frost (DF)

Title	Discussion / Agreement	Action
Apologies	Kerry Powell Kate Garratt	
Agreement of minutes	Agreement of minutes as true representation of last meeting	
Actions from previous minutes	<ul style="list-style-type: none"> • Top dressing – not done but the B5322 being top dressed this year in budget, so keep an eye so as to who getting the contract. • Letter sent – need follow up letter • Lucy not asked Kate and Kerry • Richard not done website • Membership to be discussed under item 4 • Articles of Association – available online at Companies House • Kate agreed to do membership form • Trees trimmed 	<p>IH to keep an eye and make plan</p> <p>LH with KG / KP help Carried forward Carried forward</p> <p>KG to produce Work underway</p>
Finances	<p>Denis ran through the historical accounts to date</p> <p>Two versions of accounts produced. Actual current in bank account amount and promised amounts.</p> <p>Discussed whether actual bank or promised amounts should be included in the accounts. Agreed that it should be promised values therefore not to file until actual value of promises is agreed in writing.</p> <p>LH to get those values and give to Denis to resend accounts out by end of April with written promises of monies. Discussion by directors that 10% LDNPA value should be of promised monies / monies raised that year, not actually what spent costs otherwise cannot plan for future projects.</p> <p>Precept from Parish Council not a regular donation, just as and when.</p>	<p>Need following values:</p> <p>In kind value from IH</p> <p>Exact promise from BECBC - KG</p> <p>Work out total and request 10% from LDNPA – LH to work out total, KP to agree in writing.</p> <p>DF to redo accounts end of April once values confirmed</p>
Projects	<p>Progress this year:</p> <p>Pot holes main road and entrance from B5322 regraded and patched.</p> <p>Pot holes around houses and Chapel Road patched.</p> <p>Drainage investigation work done to prevent future</p>	

	<p>flooding.</p> <p>Great work done but not all agreed in advance therefore ensure that people get a chance to talk it through at AGM and agreed and we agree in advance which work is done.</p>	
Plans for this year	<p>Project plan: agreed that 4 key priorities to raise standard of the road and ensure future maintenance is more simple are:</p> <ol style="list-style-type: none"> 1. Patching existing and future potholes 2. Resurfacing sections where required 3. Slow traffic speed to minimise damage to the road (inclusion agreed by directors) 4. Top dressing with tar and chippings to maintain to this standard <p>Opportunity with top dressing of B5322 to get potential earlier work done at reduced cost. If done needs clear plan of action to prepare road, prepare people, ensure price is right, ensure job done to standard. IH to put plan together including quotes of approx. how much so we can discuss at AGM and make quick decision if opportunity arises.</p> <p>Discussion of slowing traffic – how to. LH discussed findings from 2012 meeting with Highways, that influence and chicane best way to slow, not speed bumps. Therefore discussed large planters to be placed to be done as at Clifton on A6 at Fly Bridge and one near current small sign and possible one on Chapel Road. Costs required.</p>	<p>Project plan to be put together by IH with costs. Needed by End April</p> <p>Prices required for large planters</p>
Membership and Admin	<p>Thank you for Richard, Wendy and Denis for pulling together the administration.</p> <p>Formally approved members:</p> <p>All new members formally approved</p>	DF to send out certificates
AGM Date	<p>Discussion around using the AGM as a way of letting people be involved in the process. Make this into a real discussion meeting where we talk about work to date, lessons learned, money in the bank, potential plans and costs, how much we can raise.</p> <p>Suggest bring AGM forward to May in order to make these decisions and then ask for donations to achieve specific projects following the decisions from this meeting.</p> <p>Process: LH to develop potential agenda, all directors to discuss and agree, send out letter with agenda and</p>	<p>LH to put together potential agenda</p> <p>ALL DIRECTORS to look through and approve</p> <p>RS to check availability of directors and venue</p>

	finances, date suggested as Fri 19 th May evening again at Cricket Club. RS to check availability of all directors.	
AOB	<p>All road work to happen in future either May / June or Sept due to weather restrictions so needs to be planned in advance. IH asked if can fill existing pot holes this May. LH asked to confirm that they are cut and sealed properly. IH confirmed previously filled pot holes were due to be sealed but that weather to date not yet been conducive to this.</p> <p>Directors formally agreed that IH to undertake further pot hole filling work, within remit of current bank balance of £700.</p>	<p>IH to fill in pot holes</p> <p>IH to seal holes previously filled.</p> <p>LH and IH to agree which pot holes are to be filled.</p>
	Note to Sally – delighted you are well and formal invite to come along to all future meetings when well enough.	LH to send formal invite.

End